

**CONSTITUTION AND BYLAWS
OF THE
STETSON UNIVERSITY
GREEN, WHITE & YOU PHILANTHROPY ORGANIZATION
UPDATED January 2023**

The Stetson University Green, White & YOU Student Philanthropy Organization was established in 2016 to educate the student body on the impact and importance of philanthropy. Our goal is to enhance the culture of philanthropy on campus so that students may continue to champion Stetson University as young alumni and into the future. Our mission is to foster a spirit of philanthropy and culture of engagement among students, donors and alumni of Stetson University. By educating and engaging current students from their first-year student through senior years, we will instill in our graduates a better understanding of the importance and impact of giving back to the university. By developing this culture, we hope to increase student and young alumni giving to Stetson University, as well as overall alumni giving over the long term.

ARTICLE ONE: Purposes

- A. To foster a spirit of philanthropy and culture of engagement among students, donors, and alumni of Stetson University.
- B. To raise awareness about the importance of philanthropy among our fellow students.
- C. To instill a sense of what it means to be an engaged alum in our students prior to graduation.
- D. To serve as a liaison between students and alumni/friends of the university for the Office of Development and Office of Alumni Engagement.
- E. To promote private support and funding to the University.

ARTICLE TWO: Membership

- A. Number of Members
 - a. There will be no more than 10 members in Green, White & YOU leadership positions, defined as Vice Presidents.
 - b. The overall group will not exceed over 65 members.
- B. Eligibility for Membership
 - a. Membership in Green, White & YOU will be open to any student at Stetson University who meets the following requirements:
 - i. Must be enrolled in undergraduate courses at Stetson University.
 - ii. Must successfully complete an application.
 - iii. Must successfully complete an interview.
- C. Application for Membership
 - a. Applications will be made available through Engage and/or through our social media outlets as deemed necessary by the Membership team.
 - b. Faculty/Staff of the University and current members are welcome to nominate students for membership, which can be done via email (gwyouth@stetson.edu).
 - c. Once submitted, applications will be evaluated by the Membership team. If the application is approved, the applicant will be invited for an interview via email. If the application is denied, the applicant will be notified via email.
 - d. Each applicant must undergo an interview with at least 2 members present, either on the Membership team, or the Membership VP or Advisor. The members should not have personal connections with the interviewee to hold a professional, objective interview.
 - e. The members present at the interview will evaluate applicant's application and interview, and consult Membership VP, and Advisor.
 - f. Applicants will be notified of acceptance or denial via email no later than a week after the interview date.

D. Expectations of Members

- a. Maintain a cumulative GPA of 2.70 for members and VPs.
 - i. In the case that a member's/VP's GPA falls below a 2.70, they shall be placed on probation. If they do not show improvement or show further decreases after one semester's time, then they will be demoted or terminated.
 - ii. If a member shows improvement in their GPA, they shall remain on probation for another semester, until they can redeem their GPA. Once they return to a 2.70/3.0 GPA, they will be taken off probation.
- b. Attendance & Participation
 - i. All members are expected to attend the regular weekly meetings of their Green, White & YOU team.
 1. Excused absences: To be considered an excused absence, members must notify their team's VP at least 24 hours in advance. The reason for absence will be determined and excused on a case-by-case basis. If an emergency, notify the VP as soon as possible.
 - a. Circumstances for excused absences: unfortunate circumstances, personal tragedy, health issues, overstress, immovable appointment conflict, emergency.
 - b. Circumstances that will not count for excused absences: laziness, negligence, serial irresponsibility, severe procrastination, and not trying.
 2. In the case of an absence of either sort, the absence will be documented on the agenda for that week's meeting.
 3. Three excused absences are allowed per semester. After the third, a discussion will be held with the Advisor.
 4. Two unexcused absences from a weekly team meeting constitutes a warning. If the warning is not addressed and the member has another unexcused absence, membership shall be terminated.
 - ii. All members are expected to participate in the events and activities sponsored by Green, White & YOU.
 1. Notify those in charge of the event (Advisor or Vice President) at least 1 week prior as to your availability.
 2. If you indicated that you could attend and can no longer attend, you MUST send an email to those in charge of the event (Advisor or Vice President) as soon as possible, and at least 24 hours in advance.
 3. Members must show responsible amounts of participation in their team's events and the group's events and attend at least 75% of their team's events. If you neglect to do this, or do not follow through with attending events (e.g., indicated you could attend then did not attend, and neglected to give proper notice), you will receive a warning. If the warning is not addressed and increased participation is not demonstrated, membership shall be terminated.
 - iii. All members are expected to attend group retreats hosted throughout the year. Members will be notified of the dates of these retreats well ahead of time. Unexcused absences constitute a discussion with the VP or Advisor during which a warning will be issued unless the absence is deemed excusable. Excused absences with sufficient notice (at least 1 week prior) are valid.
- c. Attend at least one training session each semester and earn at least a satisfactory score (equivalent of a "B") on the Comprehension Assessment conducted at the end of the training session.
 - i. If a member fails to earn a satisfactory score during the first training session attended, said member must repeat training until a satisfactory score is earned.

- ii. If a member fails to attend training (defined as receiving training and obtaining the requisite score on the Comprehension Assessment) within two weeks of the initially scheduled time of training, a warning will be issued. If the warning is not addressed and training is not attended in the following two weeks, membership shall be terminated.
- d. Actively participate and fulfill the responsibilities and duties of their assigned role.
 - i. If a member slacks regarding their duties, a warning will be issued.
 - ii. If a member does not rectify behaviors and resume their responsibilities, membership shall be terminated.
- e. Maintain professional personal social media accounts as deemed appropriate by the Vice President and Advisor.
 - i. If a member commits moderate offense on social media, a warning will be issued. If a warning is not addressed and a member commits another moderate offense, membership shall be terminated. (e.g., things that would not be considered appropriate in the workplace, controversial or lewd.)
 - ii. If a member commits serious offense on social media, membership shall be terminated. (ex. Cyber-crime, or extremely offensive media.)
- f. Maintain professional behavior in the workplace, meaning at any Green, White & YOU meeting or event, as deemed appropriate by the Advisor.
 - i. If a member commits moderate offense of behavior, a warning will be issued. If a warning is not addressed and a member commits another moderate offense, membership shall be terminated (e.g., behavior that would not be considered appropriate in a formal environment, inappropriate conversation, lewd, or degrading).
 - ii. If a member commits a serious offense of behavior, membership shall be terminated (e.g., insulting a fellow member at event, misrepresenting Green, White & YOU).
- g. Maintain professional dress while representing Green, White & YOU.
 - i. There is no organizational dress code, but all members will use their best judgement to dress modestly and appropriately as expected of a professional environment.
 - 1. At some Alumni events you may be required to dress formally.
 - 2. At meetings, trainings, and retreats it is expected that you wear workplace-appropriate clothing.
 - 3. At volunteer events, you must wear the organization-issued attire, if available. Otherwise, professional dress is expected.
 - ii. If a member commits a mild or moderate offense, a warning will be issued. If the warning is not addressed and the member commits another mild or moderate offense, membership shall be terminated. If a member commits a serious offense, membership shall be terminated.

E. Privileges of Members

- a. Members will receive their organization attire after completing one full semester of membership and the training requirement outlined in Article Two, Section D, subsection c.

F. Duration of Membership

- a. A member may terminate his/her membership whenever he/she deems, if necessary, by submitting a written letter of resignation. Once membership has been terminated, the student must reapply for membership if he/she desires to serve as a member again.
 - i. If a membership was terminated due to a serious offense, the said member may not reapply for membership.
 - ii. If a membership was forcibly terminated, then to reapply a member must explain how they will be able to participate as an active and helpful member if given a second chance.
- b. New members must dedicate at least one year of service to the organization if they wish to hold a leadership position.

G. Warnings, Demotions & Termination

- a. Warnings will be issued by members in leadership positions on the following grounds:
 - i. Member have two unexcused absences from a weekly team meeting.
 - ii. Member fails to show responsible amounts of participation and attend at least 75% of their team's events or do not follow through with attending events (indicated they would attend then does not attend and neglected to give proper notice).
 - iii. Member has an unexcused absence from a group retreat.
 - iv. Member fails to attend training within two weeks of the initially scheduled time of training.
 - v. Member slacks regarding their duties.
 - vi. Member commits moderate offense on social media, of behavior, or of dress.
- b. Membership may be terminated by members in leadership positions on the following grounds:
 - i. Member accumulated two warnings.
 - ii. Member's GPA did not show improvement or further decreased after being on GPA probation.
 - iii. Member failed to address warning due to two unexcused absences from a weekly team meeting by having another unexcused absence.
 - iv. Member failed to address warnings due to lack of participation in team's events by not demonstrating increased participation and follow-through.
 - v. Member failed to address warnings due to not attending training in the two weeks following the initial warning.
 - vi. Member failed to address warnings due to moderate offense on social media, of behavior, or dress by committing another moderate offense.
 - vii. Member failed to address warnings due to slacking in regard to assigned duties by continuing to not actively participate in their team's work.
 - viii. Member committed a serious offense on social media, of behavior, or of dress.
 - ix. Violation of the Stetson University policy.
- c. All members of Green, White & YOU will be notified of membership status changes via email.
- d. If Executive Council members do not appropriately and efficiently complete their duties:
 - i. They may be demoted to a regular member, until proven to be fit for their position as a "probation" as deemed by the Advisor.
 - ii. They may be permanently demoted if seen unfit for a position by the Advisor.
 - iii. Temporary replacements will be decided by the Advisor and maintain that position until the next election year.
 - iv. Their membership will be terminated if they continue to neglect their duties once demoted.
- e. If a member is terminated, said member is expected to return group attire, if applicable.

ARTICLE THREE: Leadership

A. Elections for Leadership Positions

- a. Current GW&YOU members will be notified and have the opportunity to apply for top three leadership positions of interest. If deemed fit, the Advisor will pre-place these members.
- f. The Advisor shall administer the leadership exam and interview each applicant, based on their evaluation of the leadership position exam and interview.
- g. Election of officers for continuing members shall occur in January/February.
- b. Election of new members for open positions shall occur in February/March.
- c. One-year terms of office shall run from the election's end until the same time the following year.
- d. Members on probation may not run for election, and in some cases may not be allowed to participate in aspects of the elections.

B. Vacated Leadership Position

- a. If a member in a leadership position is unable to fulfill the duties of his/her position for any reason, and that position is vacated, the Advisor shall appoint a Green, White & YOU member to fill the vacated position through leadership vote until the next election.

ARTICLE FOUR: Meetings

- A. Special meetings may be called by the Advisor or one-third (1/3) of the general membership provided at least two days' notice is given.
- B. Advisors may hold individual leadership meetings with each member of the Executive Council twice monthly.
- C. Meeting attendance is mandatory unless otherwise stated. Members may have three excused absences.

ARTICLE FIVE: Finances

- A. Advisor oversees all operating funds for the organization.
- B. Need and approval of all uses of Green, White & YOU funds go through the Advisor.
- C. Any misappropriation or impermissible use of funds will result in immediate membership termination.

ARTICLE SIX: Amendments

This Constitution and Bylaws may be amended upon recommendation of the following:

- A. The Executive Council.
- B. The consent of the Green, White & YOU Advisor.